

Minutes

ASQ 1401

Leadership Committee Meeting

February 9, 2019

Location: Good Coffee Restaurant
6099 Montana Ave, El Paso, TX 79925

Leadership Committee			Attended	
Position	Name	e-mail Address	Yes	No
Section Chair	Evaristo Campos	Evaristo.Campostorre@dish.com	Y	
V-Chair	Mark Aldred	aldredaerospace@gmail.com		N
Secretary	Keith Fong	fongk@asme.org	Y	
Treasurer	Rebeca Diaz	rbkgomez@yahoo.com	Y	
Auditing Chair	Mark Aldred	aldredaerospace@gmail.com		N
Membership Chair	Jose Luis Torres	Joseluis_td@yahoo.com		N
Nomination Chair	Sergio Vega	Sergio.vega@dish.com	Y	
Past Chair	Sergio Vega	Sergio.vega@dish.com	Y	
Operations Committee				
Position	Name	e-mail address		
Education Chair	Alfonso Enriquez	alfonso.enriquez@att.net		N
Internet Liaison Chair	Jack Vaughn	jvaughn@utep.edu	Y	
Newsletter Chair	Kim Pries	jpries1@elp.rr.com		N
Publicity Chair	Morris Hendricks	morrishe@aol.com	Y	
Recertification Chair	Steven Schafer	spikeguate@sbcglobal.net		N
Refresher Classes/Workshop Chair	Hector Lugo	h7tetor@hotmail.com		N
Student Section Chair	Francisco Salazar			N
Assistant Recertification Chair	Jack Vaughn	jvaughn@utep.edu	Y	
Assistant Newsletter Chair	Jack Vaughn	jvaughn@utep.edu	Y	
Partners In Education				

Quorum Required: Majority of Leadership Committee.

- Minimum of 4 Leadership Committee members

Quorum was established.

Meeting commenced at 9:15AM.

Guest: Brenda McBride (ASQ 1401 member), Jack Vaughn (ASQ 1401 Operations Committee), Morris Hendricks (ASQ 1401 member)

Meeting Minutes

- January meeting minutes were reviewed. Sergio Vega motioned to approve the minutes as written. Rebeca Diaz seconded. No further discussion. Approved by acclamation.

Treasurer's Report – Rebeca Diaz provided the January data to Keith Fong.

- Account balances as of the end of December, 2018:
 - \$ 7,113.77 in Chase checking account
 - \$ 44,405.65 in PNC Investment account
 - \$ 0.00 in Cash
 - \$159.52 in PayPal (per Jack Vaughn)

Sergio Vega motioned to approve treasurer's report. Jack Vaughn seconded. No further discussion.
Approved by acclamation.

ASQ Financial Audit, 1099 report

- The Financial Audit was performed on January 30 2019.
- Mark Aldred, Jack Vaughn, and Keith Fong were the Audit Committee. Evaristo Campos attended as Current Year Section Chair.
- Rebeca Diaz presented the financial calculation worksheet and reviewed the 2018 Annual Audit Report.
- One correction was made for allocation of cash received for December 2018 meeting and another for a detail about the PayPal account.
- The 2018 Annual Audit Report was approved and signed as corrected.
- Rebeca Diaz said she will submit the 2018 Annual Audit Report this week. She will also submit the 1099 form.

ASQ Leadership Committee Open Positions

- Sergio Vega has been reaching out to Francisco Salazar. Francisco has not been responding. There may not be an active liaison with the Student Section.
- There are 2 Operations Committees that are not active
 - Education
 - Refresher Classes/Workshop
- Sergio Vega recommended that the Nominations Committee be led by another person to involve more people in the Leadership Committee.
- Evaristo Campos will Angel Urbina and Ramon Rodriguez. They attend member meetings and have expressed interest.

Section Opportunities

- Sergio Vega sent an e-mail to City Manager Tommy Gonzalez's assistant to suggest that they have someone join the ASQ.
- Sergio Vega and Morris Hendricks are contacting quality managers in the companies they visit to encourage attendance to the member meetings. Everyone should follow their examples.

Publicity

- Morris Hendricks requested the Roles and Responsibilities for the Publicity Committee. Brenda McBride is going to see if she has anything in her records.
- Morris reminded the group that Mark's daughter-in-law is someone who works in social media. Morris will reach out to Mark to talk about developing ideas for the section's social media presence.
- Sergio Vega raised the point to make sure that photos are taken at every meeting and posted to the website and to any social media presence we establish.

ASQ Financial Transformation

- Evaristo Campos has not signed the proposed ASQ operating agreement.
- Evaristo Campos attended the last ASQ Regional meeting.
 - Six sections in our Region haven't signed the agreement: El Paso and Beaumont are the 2 active sections who haven't signed.
 - Sixteen sections in our Region have signed the agreements.
- Evaristo Campos will schedule a meeting the week of February 18 with Vijay to discuss.

Leadership Committee

- No update

Membership Chair & KPI Initiative

- No update.

UTEP Scholarship Endowment:

- Evaristo Campos reached out to Armando Sanchez-Castellanos to arrange a meeting to review the changes UTEP proposes to our revision. Unable to schedule a meeting to date.
- Evaristo Campos will contact Armando again.

Student Section

- No update.

Website

- The website is not mobile-responsive.
- Jack Vaughn checked the website and made changes to the mobile settings to make website mobile-responsive.

Future Member Meeting Topics

- Committee agreed that a Tour will be ideal for March. A tour would have to be confirmed by the February member meeting.
- Bernie Olivas, director of Sun Bowl committee for February meeting – Sergio
- Alternative is tour of Toro (Angel Urbina is member contact) – Sergio
- E911 center tour—Jack will investigate
- Federal Reserve tour—Jack will investigate, but tours would only be possible during the business day.
- Non-profit – Keith/Sergio
- Food quality – Keith
- Judicial system, how does a court run? –Keith to investigate
- Jose Luis noted that he had spoken to Lonnie Wilson as a possible speaker & asked him to complete the form on the website
 - Sergio noted that he needs Lonnie to provide a date he can present

Unfinished Business

- No update

Next Scheduled Meetings

- March LC meeting will be changed to Thursday, March 7, 2019 to be held from 6:30 PM – 8:30 PM, Good Coffee Restaurant, 6099 Montana Ave., El Paso, TX
- March member meeting on March 20, 2019. Location TBD—seeking tour.
- April LC meeting will be Wednesday, April 3, 2019 from 6:30 PM – 8:30 PM, Good Coffee Restaurant, 6099 Montana Ave., El Paso, TX
- April member meeting on April 17, 2019. Location TBD.

Other:

- No other items discussed.

Sergio Vega motioned to adjourn the meeting. Rebeca Diaz seconded. Meeting adjourned: 11:06 AM