

Minutes  
ASQ 1401  
Leadership Committee Meeting  
9:12 AM to 11:04 AM, November 4, 2017  
Location: United Blood Services  
424 S. Mesa Hills Dr., El Paso, TX 79912

Position	Name	e-mail Address	Attended	
			Yes	No
Section Chair	Sergio Vega	Sergio.vega@dish.com	Y	
V-Chair	Jose Luis Torres	joseluis_td@yahoo.com		N
Secretary	Mark Aldred	Mark.Aldred@Harris.com		N
Treasurer	Keith Fong	fongk@asme.org	Y	
Auditing Chair	Rebecca Diaz	rbkgomez@yahoo.com		N
Membership Chair	Joseph Lissberger	jflissber@att.net		N
Nomination Chair	Dan Fenton	danfenton@gmail.com	Y	
Education Chair	Alfonso Enriquez	alfonso.enriquez@att.net		N
Internet Liaison Chair	Jack Vaughn	jvaughn@utep.edu		N
Newsletter Chair	Kim Pries	jpries1@elp.rr.com		N
Publicity Chair	Fernando Urbina	furbina@sewsus.com		N
Recertification Chair	Steven Schafer	spikeguate@sbcglobal.net		N
Refresher Classes/Workshop Chair	Hector Lugo	h7totor@hotmail.com	Y	
Student Section Chair				
Assistant Recertification Chair	Jack Vaughn	jvaughn@utep.edu		N
Assistant Newsletter Chair	Jack Vaughn	jvaughn@utep.edu		N
Partners In Education	Joe Lissberger	jflissber@att.net		N

Quorum Required: Minimum of two section-elected officers and twenty-five percent of rest of Leadership Committee.

- $2 + (0.25 \times 14) = 6$

Quorum was not established. Meeting was called to order by Sergio Vega at 9:12 AM.

Guests: Ricardo Blasquez, Michael Garcia, Audrey Price (all from UTEP) and Brenda McBride (ASQ1401 member)

Minutes:

**Treasurer's Report – Keith Fong**

- Account balances as of the end of September:
  - \$ 7073.24 in checking
  - \$ 40,458.59 in PMC
  - \$ 0.0 in Cash
  - \$159.52 in PayPal
  - Transactions
    - Expenditure-Pens to promote our section - \$40.00 to ASQ
    - Income from Members budgeted as \$1800.00, received \$1643.49
    - Recertification income budged as \$200.00, Received \$112.00
    - Meeting expense budgeted as \$1200.00, spent \$848.00
    - Website setup expense budgeted as \$2200.00, spent \$1133.11
    - Awards budged as \$850.00, spent \$108.97
    - Other expenses budged as \$250.00, spent \$77.00
    - So far we are underspending what was budgeted.

- Discussed sending the Pens to those members who live a distance away from El Paso.
- Holiday Dinner: December 2, 2017 @ Carlos & Mickeys @ 5:00PM on far eastside; room not reserved, but tables will be; Will not charge if only 2 guests show up
  - Section will subsidize cost of Meal: \$10.00 for member/guest(s)
- Submitted Q3 Financial report to headquarters
- Promised Rebecca that he would complete a training video on the process for the monthly reports & he will post it to the ASQ Community site.
- We are currently running 3-4 transactions per month.

## Student Section

Sergio introduced Michael Garcia & Ricardo Blasquez from UTEP to discuss the UTEP Student organization

- They have 33 undergrads & 4 graduate students who are primarily engineering student in operations and interested in committing to ASQ
  - Need to build rapport
  - Sergio has relayed information to them
- UTEP has a very active APICS chapter that has training available – noted they would have more critical mass with /in conjunction with APICS
- Faculty Advisor is Dr. Jose Avandio who is engaged
- Ricardo noted he is willing to promote ASQ in class to help build momentum
  - He has stressed that a career in quality is more encompassing than the
  - narrow scope of APICS logistics
  - The real umbrella is quality
- Michael noted that he is the Director of the Loya center & ASQ could hold meetings there (Sun Bowl is the closest parking garage)
  - ASQ can utilize Room 319 in Prospect hall (the old Geology bldg.) & have 3 rooms. Building is NE of the Fine Arts Center & in front of the Atrium. There is a path that goes to the stadium.
  - He would like to publish a schedule of the upcoming ASQ meeting** with topics. Sergio provided him with a schedule.
- Ricardo noted that UTEP hosts a Global Entrepreneurship Meeting the week of November 14th – which focuses mostly with the Medical Environment
  - We need to figure out how to incentivize these students
  - He suggested that ASQ fund their membership dues = guarantees a jump on membership
  - Need to show them the value & then next year the subsidy could be cut in half.
  - They currently have a hard time incentivizing the students to come to class
    - Need to offer Certifications
    - Seminars – mentorship for the certifications
    - Need to show the students the outside UTEP environment
- Discussion-Keith noted that we have historically subsidized half of the ASQ Membership costs and he objects to funding 100% of the cost. Suggested that we should drive their involvement & have a student led event - as they have an idea of what they want. We can give the students the profiles of what you do & present them with some challenges. The purpose of the local section is to “groom the section for tomorrow” & be engaged in the professional community.
- Ricardo noted that he liked the Case Competition for Quality idea & ASQ could serve as the judge of their work & the ASQ scholarship could be the prize.
- Request for a proposal be drawn up & submitted as this is a budget issue as well. Ricardo noted he would submit.**

Sergio reiterated that the student liaison needs to be a member of ASQ and be a member of the leadership committee

Sergio introduced Audrey Price: UTEP Assistant Vice President to discuss ASQ Scholarship

Audrey: noted that she had researched the UTEP ASQ scholarship

- Created in 1993 (Ward Vaughn – ASQ chair at that time, signed the letter) = 24 years ago with initial funding of \$10,000.00 as an endowment
- As of 08/31/17 the book value was \$11,310.00 & fund had more than doubled to \$26,800 from 2003 – 2013
- \$12,800 was awarded in past; 13 students have been recipients of the funds
- 12 of those students graduated & 1 transferred out
- Avg. GPA = 3.52 for those students
- \$8860 = current balance
- Endowments to the UT system & are invested; Quarterly distributions go to the university to the scholarship fund
- Recommendations for students to receive monies goes to the Scholarship office who distribute the funds

Hector/Keith noted that ASQ had been informed that the student had to be from the College of Business or Engineering and have a certain GPA.

Audrey noted that the future flow of the money = 4 ¼ of market funds to keep it going; ~ \$1200 - \$1600 coming in per year. ASQ needs to develop a plan to spend the monies down.

Ricardo noted that \$8800 was ~ 6 years of inactivation; noted that the Dean of Business & Engineering need to be involved in recipient determination

**Ricardo requested a list of student members from 2014 to 2016.** Brenda provided print out to Sergio and will send electronic files to him.

### Unfinished Business

- Election of officers: Sergio noted that we received an extension until 12/15 – noted that Dan was currently on vacation so unable to attend today's meeting. Did not have a completed slate of potential officers
  - Sergio – chair
  - Keith – Secretary
  - Rebecca – treasurer?
  - Vice Chair =? Evaristo Campos
  - Will not need elections, if only one candidate for each position
- Holiday dinner: Saturday, December 2, 2017 at Carlos & Mickey's 12111 Montwood Dr. on the Eastside
  - **Have Jack sent out RSVP as he has done in the past**
  - Ricardo, Michael & Audrey were invited to attend.

### Next Scheduled Meeting

- Date/Time: Saturday, January 13, 2018 from 9:00 AM – 11:30 AM – requested Brenda to see if United Blood Services (UBS) could host.
- Brenda noted that she would check with UBS leadership for approval to use facility on January 13<sup>th</sup> & let Sergio know.

Meeting adjourned: 11:33 AM